

POTLATCH SCHOOL DISTRICT #285
SUPERINTENDENT
SEARCH
POTLATCH, IDAHO



www.potlatchschools.org

OUR MISSION

Our goal is to help our children become academically competitive, technologically literate, motivated, and responsible individuals, who remain positively engaged in the learning process.

THE POSITION

The Potlatch School District Board of Trustees is seeking a highly qualified, outstanding educational leader to serve as Superintendent. The successful candidate must have proven success as an administrator, demonstrated leadership skills, and exhibit a high level of personal and professional integrity.

THE DISTRICT AT-A-GLANCE

Student Enrollment: 430

Employees: 42 Classified, 35 Certified, 4 Administration

Budget:	General Fund:	\$5,447,730
	Other Funds:	\$1,003,278
	TOTAL:	\$6,451,008

Current Levies:	Supplemental Levy:	\$1,650,000 (1-Year)
	Bond:	None

Schools:

- Potlatch Elementary (K - 6)
- Potlatch Junior-Senior High



OUR VISION

We envision a community where the best available tools are used to educate our children in the most efficient and effective way.

THE COMMUNITY

The Potlatch School District, located in northern Latah County, serves students from the rural communities of Onaway, Harvard, Princeton, and of course, Potlatch. These communities and the outlying area encompass approximately 345 square miles. We are located approximately 18 miles north of Moscow, Idaho.

Within a 60-mile radius, we have four higher education institutions available for student and adult learning. This includes The University of Idaho, located in Moscow, Washington State University, located 25 miles away in Pullman, Washington, Lewis Clark State College, located in Lewiston, Idaho some 55 miles south of Potlatch, and the Clarkston branch of Walla Walla Community College, in Clarkston, Washington, 58 miles away.

Our school district is the second largest employer in the community, behind Bennett Lumber Mill. Lumber production/distribution and farming are our chief businesses. Other major employers in our area include Schweitzer Engineering Laboratories (Pullman), Gritman Medical Center (Moscow), the University of Idaho, and Washington State University.

Outdoor recreation opportunities abound in our region. Hunting, fishing, camping, boating, bicycling, golfing, and horseback riding are some of the various activities available to do in our area.

DISTRICT HIGHLIGHTS

Our primary goal is to provide the best education possible for our students, understanding the education that they receive from us today prepares our students for the challenges they will face in the years to come. The following are some, definitely not all, of our accomplishments:

- Academically, our students are meeting and/or are exceeding requirement levels for state standards, as well as achieving proficiency levels and high marks on state assessments.
- A wide-range of extra-curricular activities are available for our students as they progress through our school system, such as team sports and activities, including Football, Cheerleading, Cross Country, Wrestling, Basketball, Volleyball, Track, Softball, and Baseball. Knowledge Bowl, Band, and clubs, such as Future Farmers of America (FFA), Business Professional of America (BPA), are offered as well.
- Community support for our students and schools with active Elementary School PTO and Jr.-Sr. High Potlatch Booster Club.
- 1-to-1 Technology available to all students throughout the District.
- Fully developed and ever-expanding RTI program and system at the Elementary level.
- High daily student attendance rates District-wide (90% or higher).
- Outstanding volunteer support by community members at the Elementary School daily/weekly.
- Opportunities for Classified and Certified staff for professional development and District-Wide collaboration built into the yearly academic calendar.
- 95% of all junior-senior high students are involved in extra-curricular activity programs, including athletics, clubs, and/or organizations.
- At the secondary level, students have the opportunity to participate in IDLA classes, Advanced Placement classes, and/or Dual-Credit classes, that will assist them in gaining college credit for their post-secondary life.
- Graduation rates have been consistently solid. The current 4-Year cohort graduation rate is 95.8%.

THE COMPENSATION

The Board is prepared to offer a competitive compensation and benefits package including a salary range* of \$85,000 - \$100,000 depending on experience.



APPLICATION PROCESS

Interested candidates should submit applications no later than April 21, 2021.

The Idaho School Boards Association uses an online application system. Please visit the Association's website at <https://www.idsba.org/current-superintendent-searches/> for more information about this search.

For guidance on how to apply through the Revelus online application system please visit the Revelus website at <https://idsba.myrevelus.com/>.

A completed application packet for superintendent should include:

Application on Revelus site: <https://idsba.myrevelus.com>

Documents to be uploaded to Revelus:

- A letter stating qualifications and reasons for interest in the position.
- A current resume.
- Academic transcript including degrees (copies are acceptable).
- Two to four letters of recommendation.
- Verification that the candidate holds, or will be qualified to hold, an Idaho credential/license as a Superintendent.



What's Best for Kids

BOARD OF TRUSTEES:

- Keri LeForce
- Emily Hunt, *Board Chair*
- Ryan Beckner
- Ty Winther
- Mike Gilmore

Candidates are asked to not directly contact trustees. Any effort to do so may eliminate them from consideration.



TIMELINE:

Application Deadline:

- April 21, 2021

Start Date:

- July 1, 2021

The Board hopes to move quickly through the process to hire the District's next Superintendent.