

HAYDEN CANYON CHARTER SCHOOL
CHARTER
ADMINISTRATOR
SEARCH
HAYDEN, IDAHO



www.haydencanyoncharter.org

THE POSITION

The Hayden Canyon Charter School Board of Directors is seeking a highly qualified, outstanding educational leader to serve as Charter Administrator.

STATISTICS AT-A-GLANCE



Current budget amount:

- \$4,962,683

Current student enrollment:

- 580 (Max enrollment: 668)

Number of staff (certified, classified, administrators)

- 33 Certified Staff
- 14 Classified staff
- 2 Administrators

Schools (one building)

- Hayden Canyon Charter

Bond or Levy information:

- No bonds/levys

OUR ACCOMPLISHMENTS

- Successfully opened the school in Fall 2020 with full-time, in-person learning.
- Steady growth of students each year.
- Opening of new wing in January 2023.
- Addition of a successful school lunch program in Fall 2024.



OUR MISSION

Achieving breakthroughs in academic excellence and character development by inspiring passion for inquiry and lifelong learning – utilizing hands-on discovery, real world application, collaboration and community; preparing each student for engagement in productive, thoughtful citizenship.

HAYDEN CANYON CHARTER OVERVIEW

Hayden Canyon Charter's Mission is "Achieving breakthroughs in academic excellence and character development by inspiring passion for inquiry and life-long learning - utilizing hands-on discovery, real-world application, collaboration and community; preparing each student for engagement in productive, thoughtful citizenship."

Hayden Canyon Charter (HCC) utilizes an expeditionary approach to learning. Learning modules are project based with students participating in hands-on activities that incorporate a variety of subjects into their projects. Students engage in field work related to the modules they are studying to ensure the activities are meaningful. Our students hike at least once a week for an hour each time they go out (with the exception of ½ day kindergarten) during which time they engage in thoughtful conversation, study of nature, and incorporate classroom learning in an outdoor environment.

Students learn empathy, compassion and the value of working together to create a school-wide culture building a safe and healthy community. Hayden Canyon Charter uses a CREW model in which we believe everyone works together for the good of all. "We are crew, not just passengers". Through a variety of real-world assessments and state testing, HCC students demonstrate mastery of the subject matter they have learned, and have the ability to share that mastery at Exhibitions Nights where projects are displayed for the community to enjoy.

HCC's learning approach is grounded in evidence-based best practice, and designed to provide active, engaging, equitable, and rigorous learning in a caring, collaborative, hands-on, project-based environment. Students learning in such an environment will find their experience to be meaningful, rich and rewarding.

Students at HCC develop productive habits of mind and character, work ethic, and 21st Century competencies such as effective collaboration and teamwork, communication, use of technology, creative and critical thinking, and resourceful problem solving.



CHARTER ADMINISTRATOR QUALIFICATIONS



1. Successful experience as an educational leader and administrator.
2. Demonstrated leadership and high ability in educational affairs and business.
3. Be of good character, with high morals and unquestionable integrity, meeting the standards of the school community.
4. Work effectively with the Board, employees, parents, students, and with educators throughout the State.
5. Central office, school administration, and teaching experience; familiarity with school district administrative policies and procedures; and effective board relations.
6. Background in curriculum and research-based educational programs.
7. Knowledge of pertinent federal and state laws.
8. Strategic planning and budgeting experience.
9. Supervision, human relations, and team building capacity.
10. Communication and public relation skills.
11. Desire to be involved with staff and students on a daily basis, spending time in classrooms, at recesses, and in the halls.
12. Hold a valid Idaho Administrative credential with Superintendent Endorsement.
13. Hold an education specialist or doctorate degree or complete a comparable post-master's sixth year program at an accredited college or university.
14. Commitment to hold to the ideals, values, and model upon which the school was founded, regardless of outside pressures and/or influences.

CHARTER ADMINISTRATOR QUESTIONS



1. What goals would you set for yourself and the district to ensure ongoing student academic achievement? What is your role in maximizing student achievement?
2. Describe how you would build and foster relationships among board members, staff and the Hayden Canyon Charter community.
3. Describe your experience with educational leadership and curriculum.
4. Describe your experiences in leading a district/building toward a cohesive unit of administrators, instructional staff, and classified staff with a common mission and vision.

APPLICATION PROCESS

Interested candidates should submit applications no later than February 28, 2025.

Names of applicants will be held in strict confidence whenever possible.

The Idaho School Boards Association uses an online application system. Please visit the Association's website at: <https://www.idsba.org/current-superintendent-searches/> for more information about this search.

For guidance on how to apply through the Revelus online application system please visit the Revelus website at: <https://idsba.myrevelus.com/>.

If you have questions, please contact Katie Russell at the ISBA Office: katie@idsba.org or (208) 854-1476.

A completed application packet for Charter Administrator should include:

- Application on Revelus site: <https://idsba.myrevelus.com> (Documents to be uploaded to Revelus)
- A letter stating qualifications, educational philosophy, experience, and reasons for interest in the position.
- A current resume.
- Academic transcript including degrees.
- Three to four current letters of recommendation.
- Verification that the candidate holds, or will be qualified to hold, an Idaho credential / license as a superintendent.
- Prior employment form available on Revelus site.



TIMELINE:

Application Period Opens:

- January 7, 2025

Application Deadline:

- February 28, 2025

Semi-Finalists Determined:

- March 2025

Interviews and Community Forum:

- April 2025

Selection of New Charter Administrator:

- April 2025

Start Date:

- July 1, 2025

The above timeline is a draft and is subject to possible change in the future.