

Notus School District #135

SUPERINTENDENT **with Principal Duties** **SEARCH**

NOTUS, IDAHO



Respect, Resilience, Responsibility, Readiness

www.notusschools.org

OUR MISSION

In partnership with the community, to engage students and staff as continuous learners with academics, life skills, and service-oriented opportunities, so we present our best selves beyond our doors.

THE POSITION

The Notus School District Board of Trustees is seeking a highly qualified and experienced candidate to fill the position of Superintendent with Principal duties. The position is full-time and will include benefits. The selected candidate must have the background, skills, and abilities essential for excellence in educational leadership.



THE DISTRICT AT-A-GLANCE



- Current Budget Amount: \$4.3 million (\$6.9 million all funds)
- General Fund Reserves FY24 \$924k
- Current Student Enrollment: 325 including Pre-K program
- 291 (w/o Pre-K program)
- 148 (7-12)
- 177 (Pre-K-6)
- 144 (K-6)

Staff: 39 (2 Administrators, 22 Certified, 15 Classified)

Schools: 2

- Notus Elementary School (Grades Pre-K-6)
- Notus Jr/Sr High School (Grade 7-12)

Contracted Services:

- Transportation
- Maintenance and Custodial
- COSSA (Career-Technical and Special Education)



THE COMMUNITY

Notus is located five miles west of Caldwell and Interstate 84 at Exit 26. Providing a less congested lifestyle, this quiet rural town is a short drive into the country and along the Boise River. Surrounding the city are rich, vibrant fields of tree groves, seed crops, onions, potatoes, corn, alfalfa, and sugar beets. A patchwork quilt of farmland carved into the landscape creates a colorful array of textures and designs. The City of Notus is home to a public library, community center, post office, museum, and two parks which are all available to the public. There are many outdoor activities within 15 minutes of Notus. These include: walking, biking, fishing, boating, hunting, and wildlife viewing. Notus City Council recently approved a development of 169 single family homes nearby our district schools to be completed in a phased approach. Our schools are located north of the city nestled amongst agricultural fields as far as the eyes can see.

OUR VISION

To challenge and inspire one another to be our best academically and socially, modeling our values of respect, responsibility, collaboration, and celebration.

BOND/LEVY INFORMATION

In August 2015, Notus residents passed a 20-year bond levy in the amount of \$4,800,000 to build a new elementary building. This new building took the place of our original 1926 school building. We took occupancy of the new building in January of 2017. This is our only outstanding bond. In March 2023, Notus residents passed two 10-year levies, a Plants & Facilities levy and a COSSA levy. The Plants & Facilities levy helps us keep up with our building improvements and grounds maintenance. The COSSA levy pays for a portion of the cost to participate in the COSSA consortium, which provides Special Education and Career-Technical Education opportunities to our students. Notus has a history of community support when it comes to bond and levy elections. Over the past 30+ years, the Notus Community has approved three bonds for construction, four Plant & Facilities levies, and four COSSA levies.

DISTRICT HIGHLIGHTS

We are currently on a four-day school week with classes Monday through Thursday. Our class sizes range between 16-25 students at the elementary level and average 14 students at the secondary level. Our highly qualified staff and school board collaborate to support our mission and vision statements each and every day. The Notus community is supportive of the Notus School District and the many academic and athletic programs that we offer. Community members, parents, and students take pride in the small school atmosphere and our students' accomplishments. Notus School District has an increased emphasis on student success and academic achievement and strives to make all students successful daily. Our staff participate in the Professional Learning Communities at Work framework to emphasize a focus on learning, collaborative culture, and being results-oriented.

Notus Elementary:

- Tuition-free all-day kindergarten
- Class sizes which allow for small group classroom instruction as well as additional education that includes music, PE, and literacy
- After-school activities including Dr. Seuss Night, Stem Night, 21st Century programming, an award winning Mars Rover team, etc.
- Excellent parental support
- Tuition-based preschool for 4-year-olds and a tuition-free developmental preschool for students age 3-5 with special needs

Notus Jr-Sr High School:

- Above average graduation rate for the last nine years (2015-2024)
- Small class sizes with the ability for individualized instruction and additional support after-school as necessary
- Award winning student clubs including Notus FFA and Notus Academic Decathlon Team
- A majority of our students are active in at least one sport and/or extra-curricular activity

COSSA:

Notus School District is a member of a unique consortium, the Canyon-Owyhee School Service Agency. COSSA provides special education services, career-technical (CTE) services, and an alternative Jr-Sr High school to five districts. CTE programs include Auto/Diesel Mechanics, CNA, Pharmacy Tech, Culinary Arts, Welding, EMT, Building Trades, Pre-Engineering, and Law Enforcement.



THE QUALIFICATIONS

The Board requires the superintendent to be a strong education leader with professional experience. Additionally, the candidate would have:



- A Master's degree of higher education
- Valid Idaho administrative credentials with superintendent endorsement, or eligible for licensure as a superintendent in Idaho
- Superintendent, building principal, central office, or comparable leadership experience
- A strong background in curriculum, technology, supervision, human relationship skills, and team building
- Demonstrated ability in business practices, budgeting, school law, and a proven record in student achievement/test scores.

THE COMPENSATION

The Board is prepared to offer a competitive compensation package including a comprehensive benefits package and salary depending on experience.

APPLICATION PROCESS

Interested candidates should submit applications no later than **March 31, 2025**.

Names of applicants will be held in strict confidence whenever possible.

The Idaho School Boards Association uses an online application system. Please visit the Association's website at: <https://www.idsba.org/current-superintendent-searches/> for more information about this search.

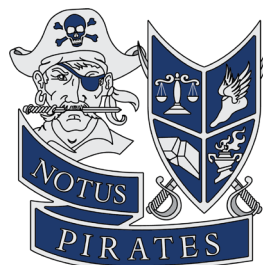
For guidance on how to apply through the Revelus online application system please visit the Revelus website at: <https://idsba.myrevelus.com/>.

If you have questions, please contact Katie Russell at the ISBA Office:

katie@idsba.org or (208) 854-1476.

A completed application packet for superintendent should include:

- Application on Revelus site: <https://idsba.myrevelus.com> (Documents to be uploaded to Revelus)
- A letter stating qualifications, educational philosophy, experience, and reasons for interest in the position.
- A short essay stating how you will strive to make a system in our district that provides the best in state education to our students.
- A current resume.
- Academic transcript including degrees.
- Three to four current letters of recommendation.
- Verification that the candidate holds, or will be qualified to hold, an Idaho credential / license as a superintendent.
- Prior employment form is available on Revelus site.
- Include a single page explaining what salary and benefits package you feel is needed for you to accept this position.



Board of Trustees

Matthew Campbell - Chair

- Appointed 2022

John Baldazo - Vice-Chair

- Elected January 2022

Nikki Sorrell

- Re-elected 2021

Jessica Jensen

- Re-elected January 2023

Undetermined Trustee

- Anticipated appointment March 2025

Candidates are asked to not directly contact trustees. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible.

TIMELINE:

Application Period Opens:

- Open Immediately

Application Deadline:

- March 31, 2025

Application Review:

- April 9, 2025

Interviews:

- April 15, 2025

Start Date:

- July 1, 2025

The Board anticipates making the final selection in mid-April.